Name

**ANNUAL FACULTY REPORT PROFESSIONAL ACTIVITIES AND GOALS**



**INSTRUCTIONS:**

**Academic Year: June 1 to May 31**

(Insert academic year)

1. This is an electronic form. It will expand as needed.
2. If you have nothing to report – enter “NONE”
3. All information must be based on the academic year noted above**.**
4. Enter information documenting your activities for each area.
5. The activities listed for each of the categories are suggestive, not comprehensive or necessarily required
6. Avoid use of a single activity in multiple categories (i.e., more than 2)
7. Print or email the completed form to your Dean

**PROFESSIONAL ACTIVITIES:**

# Teaching and Student Development

* + - Specific examples of integrating faith and learning
    - Curriculum and course development
    - Instructional innovations
    - Accessibility to students
    - Advising and mentoring students

# Professional Development and Scholarship

* + - Attending professional meetings
    - Artistic and/or academic contributions
      * Presentations at professional meetings
      * Guest artist, master class presentations, and recitals
      * Publications
    - Research
    - Membership in and/or offices held in professional organizations
    - Self study including journals, monographs, and other publications in the faculty member’s discipline
    - Enrollment in appropriate graduate-level courses or other educational experiences offered in a continuing education format

# University Participation and Service

* + - Attendance at and/or participation in university events
    - Sponsor of a student organization
    - Committee service
    - Participation in recruiting activities
    - Representing the university

# Christian Commitment and Community Service

* + - Active participation in local church
    - Active participation in Christian community
    - Membership in community and/or service organizations/clubs
    - Participation in community activities

**PROFESSIONAL GOALS**

|  |  |
| --- | --- |
| **Your professional goals for the past** (just completed)  **academic year:**  1.  2.  3. | How did you meet or attempt to meet each of those goals?  1.  2.  3. |

**Your candid summation or appraisal of the academic year just completed, from both a professional and personal standpoint**:

**Your professional goals for next academic year**: 1.

2.

3.

(Please use attachments, if necessary)

Signed: Date:

Signature of Dean: Date:

Revised 7.15.2020